

FRIENDS OF COASTAL TARANAKI SCHOOL

MINUTES

Wednesday 16th September 2015

Meeting opened: 7.07pm

Present: Carol O'Sullivan, Kath Lawn, Trudie Hudson, Paula Fleming, Deborah Bermiester, Marcus Wade, Rachael Douglas, Liz Komene,

Apologies: Lesley Dowding, Ben Naughton, Elmar Strohmeier, Michelle Sole

Previous meeting minutes: The group agreed as a true and correct record. Passed by Trudie, seconded by Paula .

1 NEW MATTERS ARISING

Nil

2 GENERAL BUSINESS FROM LAST MEETING

- FOCTs Constitution – Liz will bring a copy to the next meeting.
- FOCTS Promotion - Carol e-mailed the FOCTS promotional flyer to Ben who has had it put up on the school website. Carol made up a g-mail address for FOCTS which links any interested parents to this e-mail from the website. Address is foctschool@gmail.com. Password is: Taranak1. During the meeting Liz tested out the link and confirmed it works.
- Google Docs – After Ben's suggestion, Carol saved all the FOCTS files into Google Docs to use as a back-up. Saved under foctschool@gmail.com.
- Biscuit fundraiser – The group decided due to limited members and time we wouldn't pursue this as a fundraiser.
- Motorsport Fundraiser – Rachel will contact a few people to see if she can get around 10 people to help out. Brigid and Marcus said they may be able to help. There is a briefing next week by the organisers.
- WestPac – Again due to limited FOCTS members, the group decided to put this idea on hold till member numbers increase and someone is willing to take it on.
- Lamb and calf day. 15th October. FOCTS agreed to do a cake stall on the day. Carol to call friends of FOCTS and put a note in the newsletter. Debs, Liz and Brigid will run the stall. Debs said playcentre will do a stall for coffee and hot chocolates. The group decided to do slushy's in the same area. Carol to talk to Michelle about these stalls and suggest advertising this to kids before the end of term and again next term so they know to bring money for sausages and stalls. Group decided not to let the ice-cream van sell on the day. Lesley passed on a message that she had spoken to Marcus who said he had checked the bbqs and all good. The group thought that the gas bottles were all ok too.

- Olex Fun run – 6th Dec. Liz has asked Marlene to come to the next meeting so she can pass on info for someone else to take this on. Possibly need around 8-10 people helping on the day.
- 'It's in the bag' – Friday March 18th. Carol has written up a letter for sponsors and will **organise a meeting for anyone interested in going on a group to focus on this. Debs said she would help out.** Rachael will confirm with Caleb Soffe about being the licensee for the night.
- Intermediate school playground - Rachael advised that the playground was finished except for one strip of matting. Awaiting final certification that it is completed to spec before paying final invoice. Rachael has been talking to Karla about an opening. Perhaps we could hold a whanau picnic day and incorporate it with this. Liz suggested getting a photo of all the past FOCTs people that helped fundraise for this.
- Funding co-ordinator role – Rachael confirmed that the board agreed to there being a position. Rachael to talk to Karla about where this is at.

3 REPORTS

- Treasurer's Report - Opening balance: \$25,809.44 Closing balance: \$25,452.44 (including Calf and Lamb Day: \$357.00) Term Deposit: \$15000.00

4 CORRESPONDENCE

Meeting closed: 8.09pm

NEXT MEETING DATE – Changed to Wednesday 21st October 2015 so it didn't clash with Lamb and Calf day.

- **meeting dates for 2015 - 18/02, 18/03, 20/05, 17/06, 19/08, 16/09, 21/10, 18/11**